



GOVERNMENT OF BELIZE
SECOND ROAD SAFETY PROJECT

CONSULTANCY SERVICES FOR ROAD SAFETY CONSULTANCY

REQUEST FOR EXPRESSIONS OF INTEREST

The Government of Belize (*GOB*) has applied for financing from the Caribbean Development Bank (CDB) in an amount equivalent to US\$5,850,000 towards the cost of a Second Road Safety Project and intends to apply a portion of the proceeds of this financing to eligible payments under a contract for which this invitation is issued. Payments by CDB will be made only at the request of GOB and upon approval by CDB, and will be subject in all respects to the terms and conditions of the Financing Agreement. The Financing Agreement prohibits withdrawal from the financing account for the purpose of any payment to persons or entities, or for any import of goods, if such payment or import, to the knowledge of CDB, is prohibited by a decision of the United Nations Security Council taken under Chapter VII of the Charter of the United Nations. No party other than GOB shall derive any rights from the Financing Agreement or have any claim to the proceeds of the Financing.

Ministry of Economic Development and Petroleum (MEDP), the Executing Agency, now wishes to procure consultancy services for Road Safety Consultancy.

The objective of the consultancy is to strengthen, develop and consolidate the capacity of the Road Safety Unit (RSU) and other participating agencies to effectively manage road safety in the country. The duration of the assignment is expected to be for a period of forty-eight (48) months, periodically.

Ministry of Economic Development and Petroleum (MEDP) now invites interested eligible consulting individuals to submit Expressions of Interest for the provision of these consultancy services.

Consultants shall be eligible to participate if:

- (a) in the case of a body corporate, it is legally incorporated or otherwise organised in an eligible country, has its principal place of business in an eligible country and is more than 50 per cent beneficially owned by citizen(s) and/or *bona fide* resident(s) of eligible country(ies) or by a body(ies) corporate meeting these requirements;
- (b) in the case of unincorporated firms, the persons are citizens or *bona fide* residents of an eligible country; and
- (c) in all cases, the consultant has no arrangement and undertakes not to make any arrangements, whereby any substantial part of the net profits or other tangible benefits of the contract will accrue or be paid to a person not a citizen or *bona fide* resident of an eligible country.

Eligible countries are member countries of CDB.

The attention of interested Consultants is drawn to paragraph 1.9 of CDB's Guidelines for the Selection and Engagement of Consultants (2011), setting forth CDB's policy on conflict of interest.

In the assessment of submissions, consideration will be given to technical competence, qualifications and experience, local and regional experience on similar assignments, financial capability and existing commitments. All information must be submitted in English. Further information may be obtained from the first address below between 0900 and 1600 hours Monday to Friday.

Three hard copies of the Expressions of Interest must be received at the first address below no later than 1630 hours on Friday, June 14, 2019 and an electronic copy must be sent simultaneously to CDB at the second address below. The sealed envelope containing each submission should include the name and address of the applicant and shall be clearly marked "**Expression of Interest – Consultancy Services for Road Safety Consultancy**"

Following the assessment of submissions, a short-list of not less than three and not more than six applicants will be provided with full terms of reference and invited to submit technical and financial proposals to undertake the assignment. GOB reserves the right to accept or reject late applications or to cancel the present invitation partially or in its entirety. It will not be bound to assign any reason for not short-listing any applicant and will not defray any costs incurred by any applicant in the preparation and submission of Expressions of Interest.

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Ministry of Economic Development and Petroleum
(Economic Development)
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Attn.: Second Road Safety Project Management Unit

2. Procurement

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TERMS OF REFERENCE
ROAD SAFETY CONSULTANCY SERVICES

1. BACKGROUND

1.01 The Board of Directors (BOD) of CDB at its Two Hundred and Fifty-First Meeting held on May 21, 2012, considered Paper BD 44/12 and approved a loan to GOBZ to assist in financing a Road Safety Project. The expected outcome of the Project was a reduction in deaths and serious injuries associated with RTA along a Demonstration Corridor on the George Price Highway between Belize City and Belmopan. The investments included activities to support improving: the safety of road infrastructure along the Corridor; road user awareness of safety; driver behaviour and adherence to traffic laws; post-crash care; and the capacity of GOBZ to manage road safety. The Project was completed in September 2018, and infrastructure, enforcement, and public awareness efforts implemented have contributed to significant improvements to safety on the Corridor. Fatalities on the demonstration moved from 33 deaths in 2009 to a 5-year average of 9 between 2013-2017.

1.02 GOBZ now wishes to replicate this approach to improve road safety along the Philip S. W. Goldson (PSWG) Highway between Belize City and the border with Mexico. The PSWG Highway is one of Belize's most important and serves as the main trade route to and from Mexico. A 2011 safety assessment of the road network determined that it was predominately 1-2 stars for all users (with 3 being the minimum acceptable standard), it is now considered to have the poorest safety record in the entire network.

1.03 Road Traffic Injuries have significant negative impacts on Belize, at all levels, as they place significant emotional, psychological and financial burden on families of accident victims, elevate the number of healthy life-years lost, loss of productivity and income for victims and their care takers and contribute to the overall mortality and morbidity levels in the country. Road death and injury are not inevitable. Road trauma is a preventable public health challenge. Road systems can be developed that reduce the likelihood of a crash occurring and minimize the severity, if a crash does occur. This can be achieved with road users understanding the risks they impose on themselves and other road users, safe vehicles and safe roads, together with appropriate enforcement.

2. OBJECTIVE

2.01 The objectives of the assignment is to strengthen, develop and consolidate the capacity of the Road Safety Unit (RSU) and other participating agencies to effectively manage road safety in the country.

3. SCOPE OF SERVICES

3.01 The Consultant shall report to, and coordinate activities with other participating agencies through the Project Manager (PM), RSU. The scope of services shall include, but not be limited to the following activities:

- a. Assist the Operational Steering Committee (OSC) and provide inputs to inform and guide their decision-making;
- b. Assist the National Road Safety Committee (NRSC) and provide inputs to inform and guide their decision-making;
- c. Assist NRSC, OSC and PM, RSU, to review the validity of the established road safety vision for Belize;
- d. Assist PM and relevant stakeholders to analyze road traffic accidents data and make practical recommendations to ensure dataset definition commonality in the Ministry of Health's, Health Management Information Management System, Police Department's (PD)

Crime Information System road traffic accidents database suite and Belize City's and traffic enforcement database. Assist stakeholders to establish comparable, consistent, and timely generation of database reports to inform effective monitoring and evaluation (M&E) and ensure a result based focus to a national road safety strategy, Master Plan and Operational Plans;

- e. Assist RSU in the establishment of collision reduction targets;
- f. Assist RSU in calculating the estimated cost of collisions;
- g. Review the Report on Legislative and Regulatory Analysis of Traffic Management in Belize and assist RSU to lobby for legislative and regulatory changes to improve enforcement effectiveness;
- h. Review the new and used vehicle-importing industry and associated regulations, and then make recommendations on vehicle age limits and quality standards;
- i. Assist the Ministry of Transport, Department of Transport (DOT), and Ministry of National Security, Police Department (PD), in the development of biannual enforcement strategies in coordination with the Enforcement Training Consultancy;
- j. Review and provide comments and recommendations on the communications and awareness campaigns;
- k. Assist RSU in stakeholder consultations to mobilise funding resources. Make recommendations for the establishment of sustainable road safety funding mechanisms.
- l. Assist RSU in identifying capacity constraints within participating agencies. Make recommendations for institutional strengthening activities;
- m. Assist RSU in developing M&E framework, including the identification and compilation of data and the development of appropriate performance targets and indicators;
- n. Participate in project launch, annual project review proceedings, exit workshop and project completion exercises. Assist in the development and implementation of Annual Action Plans based on the deliberations and outcomes of these proceedings;
- o. Assist RSU in the revision of consultant's reports;
- p. Assist RSU in integrating cross sector needs and developing a result focused, revision of medium term national road safety strategy, identifying goals and objectives along with specific achievable activities, initiatives, capacity building measures and a financing plan.

4. DURATION

4.01 It is expected that the consultancy will be completed, periodically and intermittently, over a 48-month period.

5. REPORTING REQUIREMENTS

5.01 The consultant will be required to submit the following number of gender-sensitive and socially-inclusive reports to the Government of Belize (GOBZ) and the Caribbean Development Bank (CDB), respectively, within the time periods indicated:

- (a) Inception Report: Within two weeks of the completion of the Project Launch, submit an Inception Report describing the approaches proposed to be taken to prepare and deliver the scope of services outlined and a biannual work plan.
- (b) Progress Reports: preparation of progress reports following project missions.
- (c) Annual Project Review: preparation of a report summarising proceedings and the proposed action plan for the coming year, within two weeks of the Annual Review consultations.
- (d) Periodic Ad Hoc Reports: preparation of Ad Hoc Reports, as and when required but not exceeding ten over the life of the project, to provide guidance to RSU and PM on particular issues.
- (e) Project Completion Report: preparation of a Completion Report within three months after the completion of the services.

5.02 GOBZ and CDB will provide comments on reports within two weeks of receipt of the report and the consultants will adjust the ongoing work according to the comments received. Reports should be submitted in three hard copies and electronically.

6. IMPLEMENTATION ARRANGEMENTS

6.01 The Project Manager, Road Safety Unit will facilitate the work of the consultant and make available all relevant documents, and will act as liaison between the consultant and GOBZ officials and stakeholders.

7. QUALIFICATIONS AND EXPERIENCE

7.01 The Consultant should have the necessary skills, including but not limited to, high-level expertise and experience in road safety management, advocacy, and strategy development. Experience with the design, implementation and management of results-focused national road safety strategies, at senior agency and ministerial levels, is required. The Consultant should have significant experience in skills and knowledge transfer and mentoring.